

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 20th day of December 2023 at 11:45 AM at O’Cairns Inns and Suites 940 E Ocean Ave Lompoc, CA. Meeting was posted at Lompoc Cemetery District located at 600 South C Street Lompoc Ca 93436 and lompoccemetery.com

Trustees Present: Ostini, Powers, McIntosh, Riegel  
Trustees Absent: Jones  
Others Present: Anderberg, Troup.

The meeting was called to order at 11:45 AM

Public Comment: None

The Board approved the minutes of the regular meeting held on the 15th day of November 2023. The Board approved the minutes with the change of “The Board” from “Superintendent Anderberg”. Motion by Powers, second by Riegel; Ayes: Ostini, Powers, Riegel, McIntosh; Absent: Jones. Motion carried.

The Board approved the December 2023 cash receipts– Motion by McIntosh, second by Riegel; Ayes: Ostini, Powers, Riegel, McIntosh; Absent: Jones. Motion carried.

|             |        |
|-------------|--------|
| 3409 - RENT | 700.00 |
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**CHARGES FOR SERVICES**

|                                   |                  |
|-----------------------------------|------------------|
| 5220 - BURIAL RIGHT               | 12,750.00        |
| 5221- OPENING AND CLOSING FEES    | 9,870.00         |
| 5222 - VAULT/LINER FEE            | 6,600.00         |
| 5223 - HANDLING OF VAULT/LINER    | 3,630.00         |
| 5224 – MARKER SETTING             | 2,050.00         |
| 5226 - ENDOWMENT                  | 4,760.00         |
| 5225 – SATURDAY SERVICES          | 1,200.00         |
| 1510 - SALES TAX                  | <u>511.00</u>    |
| <b>Total CHARGES FOR SERVICES</b> | <b>41,371.00</b> |

The Board reviewed, discussed, and approved the warrants of the December meeting 2023. Motion by Powers, second by McIntosh; Ayes: Ostini, Powers, Riegel, McIntosh; Absent: Jones. Motion carried.

The Board reviewed, discussed, and approved of the budget. Motion by Powers, second by McIntosh; Ayes: Ostini, Powers, Riegel, McIntosh; Absent: Jones. Motion carried.

UNFINISHED BUSINESS:

Superintendent Anderberg discussed the maintenance shop project.

Superintendent Anderberg gave an update on the solar project progress.

Superintendent Anderberg discussed the mobile home repair status. All repairs have been completed except for the window replacement.

Superintendent Anderberg discussed well maintenance. The VFD has been installed and the progress will be monitored.

The Board reviewed and discussed the long-term planning schedule.

Superintendent Anderberg noted that the annual financial audit went well.

#### NEW BUSINESS:

The Board reviewed and approved staff pay raises as follows: 5% raise to non-hourly grounds staff to start January 1st, 2024. Motion by Ostini, second by Powers; Ayes: Ostini, Powers, Riegel, McIntosh; Absent: Jones. Motion carried.

Superintendent Anderberg reported on burials for November 2023.  
19 Burials: 9 Vaults, 10 Cremations.

#### Trustee Reports:

Ostini – Complimented the Wreaths Across America and the cemetery in general. He relayed the many recent compliments about the grounds from local community members.

McIntosh – Discussed the well and inquired about the gallons per minute pumping rate.

Riegel – None

Jones – Absent

Powers- Wished everyone a Merry Christmas.

The Next Regular Board meeting will be:  
January 24<sup>th</sup>, 2024, at O’Cairns Inn & Suites

Being no further business to come before the Board, the meeting was adjourned at 1:00 PM. Motion by Powers, second by McIntosh; Ayes: McIntosh, Ostini, Powers, Riegel; Absent: Jones. Motion carried.

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Board President

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Secretary