

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 27<sup>th</sup> of November, 2019 11:45 AM AT THE COMMUNITY SERVICES DISTRICT, 3734 CONSTELLATION ROAD, VANDENBERG VILLAGE CA

Meeting posting at Lompoc Cemetery District and at the County Building located at Cypress and E Streets, Lompoc, CA 93436

Trustees Present: McIntosh, Avila, Starbuck, Webb and Ostini

Trustees Absent:

Others Present: Powers, Troup

Others Absent:

The meeting was called to order at 11:49 AM

Individuals from the public addressed the Board regarding the discoloration of markers, weeds on an unused field, the new flower policy, and gophers on the grounds. They requested a change to the flower policy.

Luke Kittinger of Wells Fargo Advisors introduced himself and addressed the Board regarding the District investments. He presented information on the bonds which are part of the portfolio.

Superintendent Powers read a letter from President Avila resigning his position effective December 31, 2019.

The Board approved of the minutes of the regular meeting held on the 23rd day of October, 2019. Motion by Starbuck, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board approved of the minutes of the special meeting held on the 29th day of October, 2019. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board approved of the cash receipts– November meeting 2019. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

3409 - RENT	700.00
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**CHARGES FOR SERVICES**

5220 - BURIAL RIGHT	12,282.00
5221- OPENING AND CLOSING FEES	5,524.00
5222 - VAULT/LINER FEE	2,520.00
5223 - HANDLING OF VAULT/LINER	1,228.00
5224- MARKER SETTING	4,400.00
5225- SATURDAY SERVICE	2,400.00
1510- SALES TAX	195.29
5226- ENDOWMENT	4,244.00

<b>Total CHARGES FOR SERVICES</b>	<u>32,793.29</u>
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The Board reviewed and approved of the warrants of the November 2019 meeting. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board reviewed, discussed and approved of the budget. Motion by Webb, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board reviewed and approved of the deeds. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board and Superintendent Powers discussed the property north/east of cemetery- City property. They are waiting to hear from the surveyor. The Board approved to submit a draft letter regarding the property south of the cemetery property to Jack Collison, Attorney at Law. Motion by McIntosh, second by Ostini; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board will table the update on the property south/east of the cemetery-Imery's property.

Superintendent Powers reported on the status of the fence, which is complete.

The Board discussed the niche wall phase 3, which is currently in progress.

The Board discussed staff appreciation and approved to purchase turkeys/hams. Motion by Webb, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

Superintendent Powers discussed a handout of proposed 2020 price list. The Board reviewed and approved of the proposed price list. Motion by Webb, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board set a date for the next regular meeting, the next special Board meeting will be Wednesday, December 4<sup>th</sup> at 11:45am.

#### Trustee Reports:

Avila- None

Starbuck- Discussed long range plan

Webb- Discussed the markers

Ostini- None

McIntosh- None

#### Items for the next agenda:

1. Discussion and approval of staff raises
2. Discuss the flower policy, markers, and long range plans

Being no further business to come before the Board, the meeting was adjourned at 1:26 PM. Motion by Avila, second by Webb; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

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Clerk

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Chairman