

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 18th of November, 2020 11:45 AM at the Village Coffee Shop 3734 Constellation Road, Suite J; Vandenberg Village, CA

Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompocecemetery.com.

Trustees Present: McIntosh, Starbuck, Ostini and Riegel

Trustees Absent:

Others Present: Powers, Troup

Others Absent:

The meeting was called to order at 11:45 AM

There was no public comment.

The Board approved of the minutes of the regular meeting held on the 28th day of October, 2020. Motion by McIntosh, second by Ostini; ayes: Ostini, Starbuck, Riegel, McIntosh. Motion carried.

The Board approved of the cash receipts– November meeting 2020. Motion by Ostini, second by McIntosh; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

3409 - RENT 700.00

CHARGES FOR SERVICES	May	
5220 - BURIAL RIGHT		7,606.38
5221- OPENING AND CLOSING FEES		3,912.97
5222 - VAULT/LINER FEE		1,714.95
5223 - HANDLING OF VAULT/LINER		948.63
5224- MARKER SETTING		5,725.00
5226- ENDOWMENT		1,875.63
1610- SALES TAX		158.81
5739- OTHER MISC SERVICE FEES		100.00
<b>Total CHARGES FOR SERVICES</b>		<u>22,042.37</u>

The Board reviewed and approved of the warrants of the November 2020 meetings. Motion by McIntosh, second by Riegel; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

The Board reviewed, discussed and approved of the budget. Motion by Ostini, second by McIntosh; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

The Board reviewed and approved of the deeds. Motion by McIntosh, second by Ostini; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

Chairman Starbuck and Superintendent Powers updated the Board on the property north/east of cemetery- City property land survey with Gromatici Land Surveying, Inc. The District is waiting to hear back from the City of Lompoc.

Superintendent Powers reported on the development of areas south of maintenance shop and the south west slope which is moving forward. They are looking forward to working on the road.

The Board discussed the front entrance and small panels on gate entryway. Superintendent Powers will research the cost of the addition of a plaque.

The Board discussed the addition of the replacement shutters to the price list.

Superintendent Powers discussed and the Board approved the proposed 2021 price list (effective January 1, 2021). Motion by McIntosh, second by Riegel; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

The Board approved Staff year end merit. Motion by McIntosh, second by Ostini; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

The Board approved an endowment transfer of \$40,000 from Bank of Sierra to Stifel. Motion by Ostini, second by Riegel; ayes: Ostini, Starbuck, McIntosh, Riegel. Motion carried.

Trustee Reports:

Starbuck- Commented that the District is headed in the right direction.

Ostini- Reported on the DRMO website [DLAdispositionsservices.com](http://DLAdispositionsservices.com)

McIntosh- None

Riegel- Will research fertilizing the grounds and report back during the next regular meeting.

Items for next agenda:

Update Superintendent spending limit

Resolution: Signature authorization bank

The next regular meeting will be Wednesday, December 16, 2020.

Being no further business to come before the Board, the meeting was adjourned at 1:17 PM. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Riegel. Motion carried.

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Clerk

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Chairman