

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 2nd of October, 2019 11:00 AM AT THE Lompoc Cemetery District Office

Meeting posting at Lompoc Cemetery District and at the County Building located at Cypress and E Streets, Lompoc, CA 93436

Trustees Present: McIntosh, Avila, Webb, Starbuck and Ostini  
Trustees Absent:  
Others Present: Powers, Troup  
Others Absent:

The meeting was called to order at 11:00 AM

There was no public comment.

Recess to closed session at 11:07 AM

Conference with legal counsel- anticipated litigation  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (1case)  
Claimant: Mary Melendez re Terrones Family Plot  
Agency claimed against: Lompoc Cemetery District

Reconvene to open session at 11:32 AM

Report from closed session: The Board approved to accept and direct the attorney to move forward with the proposal. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Avila, Webb; noes: Starbuck. Motion carried.

The Board approved of the minutes of the regular meeting held on the 28th day of August, 2019. Motion by McIntosh, second by Starbuck; ayes: Ostini, McIntosh, Starbuck, Avila. Absent for vote: Webb. Motion carried.

The Board approved of the cash receipts– September meeting 2019. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Avila. Absent for vote: Webb. Motion carried.

3409 - RENT 700.00

**CHARGES FOR SERVICES**

|                                |          |
|--------------------------------|----------|
| 5220 - BURIAL RIGHT            | 8,279.00 |
| 5221- OPENING AND CLOSING FEES | 5,910.00 |
| 5222 - VAULT/LINER FEE         | 2,775.00 |
| 5223 - HANDLING OF VAULT/LINER | 1,535.00 |
| 5224- MARKER SETTING           | 2,500.00 |
| 5225- SATURDAY SERVICE         | 1,600.00 |
| 1510- SALES TAX                | 215.05   |
| 5226- ENDOWMENT                | 2,594.00 |
| 5909- OTHER MISC REVENUE       | 15.00    |

Total CHARGES FOR SERVICES 25,423.05

The Board reviewed and approved of the warrants of the September 2019 meeting. Motion by McIntosh, second by Starbuck; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board reviewed, discussed and approved of the budget. Motion by McIntosh, second by Ostini; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board reviewed and approved of the deed. Motion by Ostini, second by Starbuck; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

Handout from Superintendent Powers: letter from Jon Bratt of Waters-Cardenas Land Surveying, LLP

The Board discussed the property north/east of cemetery- City property, and the property south/east of the cemetery-Imery's property and discussed corresponding surveys.

The Board tabled the discussion on the estimates for the fence until the next regular meeting.

The Board tabled the discussion on the niche wall phase 3 until the next regular meeting.

The Board approved a proposal to design, build and maintain a District website. Motion by McIntosh, second by Webb; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

The Board reviewed and approved of the updated accounting fees as presented. Motion by McIntosh, second by Ostini; ayes: Ostini, McIntosh, Starbuck, Avila, Webb. Motion carried.

Trustee Reports:

Avila- None

Starbuck- None

Webb- None

Ostini- None

McIntosh- None

The next regular Board meeting will be held on Wednesday, October 23, 2019.

Being no further business to come before the Board, the meeting was adjourned at 2:37 PM. Motion by Webb, second by McIntosh; ayes: McIntosh, Starbuck, Avila, Webb. Absent for vote: Ostini. Motion carried.

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Clerk

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Chairman