

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 28th day of July 2021 11:45 AM at the Village Coffee Stop 3734 Constellation Road, Suite J: Vandenberg Village, CA Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompoocemetery.com.

Trustees Present: Ostini, McIntosh, Riegel, Jones, Starbuck
Trustees Absent: None
Others Present: Powers, Troup, Karen O'Neil of Kirk and Simas
Others Absent:
The meeting was called to order at 11:45 AM

Public Comment: None

The Board approved of the minutes of the regular meeting held on the 23rd day of June 2021. Motion by Ostini, second by McIntosh; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

The Board recessed to closed session 11:45 am

Conference with real property negotiators: Property: Southeasterly approximately 7.64 acres portion of Beattie Park. Agency negotiators: Superintendent, Mark Powers, Chairperson, Rick Starbuck, Vice Chair, Kenneth Ostini, and Karen O'Neil District Council. Negotiating parties; Lompoc Cemetery District and City of Lompoc. Under negotiation price and terms.

End closed session and reconvene to open session 12:29 pm

Report from closed session: No Action Taken

The Board approved of the cash receipts-- Motion by Ostini, second by McIntosh; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

3409 - RENT 700

CHARGES FOR SERVICES

5220 - BURIAL RIGHT	16,860.00
5221- OPENING AND CLOSING FEES	9,925.00
5222 - VAULT/LINER FEE	6,245.00
5223 - HANDLING OF VAULT/LINER	3,520.00
5224 - MARKER SETTING	3,050.00
5225 - SATURDAY SERVICE	1,500.00
5226 - ENDOWMENT	6,100.00
1510 - SALES TAX	495.59
5739 - OTHER MISC SERVICE FEES	150.00
Total CHARGES FOR SERVICES	<u>47,845.59</u>

The Board reviewed and approved of the warrants of the July meeting 2021. Motion by McIntosh, second by Ostini; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

The Board reviewed, discussed and approved of the budget. Motion by McIntosh, second by Ostini; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

The Board approved the deeds. Motion by Ostini, second by Riegel; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

Superintendent Powers and the Board discussed the property east of cemetery-City property

Superintendent Powers discussed the development of areas south pine and southwest slope. He reported that there will be 1,107 new gravesites between the two new areas.

The Board discussed future projects.

Superintendent Powers discussed donation/sale of old backhoe. Oakhill Cemetery is interested in the backhoe donation.

Superintendent Powers discussed the status of the entranceway plaque which will be delivered in August.

Superintendent Powers discussed road repairs. He reported on the estimated cost by phase. The Board approved to proceed with the proposal for the three phases in addition to another small road and revised per unit pricing (which will be approximately \$91,000). Motion by Ostini, second by McIntosh; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried

The Board approved endowment transfer of \$40,000.00 which was completed last month at the bank's request. Motion by McIntosh, second by Jones; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

The Board discussed, reviewed and approved of the 2021-2022 operating budget with an increase of \$25,000 to line # 8100 and line # 5911. Motion by McIntosh, second by Ostini; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried.

Superintendent Powers discussed and approved replacing carpet at the pavilion. The Board approved the estimate \$4,380. Motion by Ostini, second by McIntosh; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried

Superintendent Powers reported on the status of the well pump which requires flushing. The Board approved the amount of \$3,461.64 to proceed with Alexander Pump Service. Motion by McIntosh, second by Jones; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried

Trustee Reports:

Starbuck – None

Ostini - None

McIntosh – Discussed the required well flushing and wished that Mr. Alexander would have informed the District of this possible ongoing maintenance.

Riegel – Discussed curb on the grounds.

Jones – Thanked Superintendent Powers for his work on the projects and grounds. She also thanked the cemetery staff for their hard work on the grounds.

The next regular meeting will be held August 25, 2021.

Being no further business to come before the Board, the meeting was adjourned at 2:03 PM. Motion by Ostini, second by McIntosh; ayes: Ostini, Riegel, McIntosh, Starbuck, Jones. Motion carried