

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 28th day of June 2023 at 11:45 AM at O’Cairns Inns and Suites 940 East Ocean Ave Lompoc Ca. Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompoccemetery.com.

Trustees Present: Riegel, Ostini, Jones, McIntosh, Powers
 Trustees Absent: None
 Others Present: Troup, Anderberg.

The meeting was called to order at 11:45 AM

Public Comment: Welcome to new Board Member Mr. Powers and welcome to Superintendent Anderberg.

The Board approved the minutes of the regular meeting held on the 24th day of May 2023. Motion by Jones, second by McIntosh; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

The Board approved the June 2023 cash receipts– Motion by Powers, second by McIntosh; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

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CHARGES FOR SERVICES

5220 - BURIAL RIGHT	30,815.00
5221- OPENING AND CLOSING FEES	11,545.00
5222 - VAULT/LINER FEE	3,600.00
5223 - HANDLING OF VAULT/LINER	2,310.00
5224 - MARKER SETTING	6,700.00
1510 - SALES TAX	294.50
5226 - ENDOWMENT	9,790.00
5225 – SATURDAY SERVICE	600.00
5739 – OTHER SERVICE FEES	200.00
Total CHARGES FOR SERVICES	65,854.50

The Board reviewed, discussed, and approved the warrants of the June meeting 2023. Motion by Powers, second by Riegel; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

The Board reviewed, discussed, and approved of the budget. Motion by Riegel, second by Powers; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

The Board approved the deeds. Motion by Powers, second by Riegel; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

UNFINISHED BUSINESS:

Superintendent Anderberg reported on and reviewed the maintenance shop bids. The proposal will be discussed again during the next regular board meeting.

Superintendent Anderberg updated the Board on the status of the applicators license, he will be taking the test on July 21st.

Superintendent Anderberg gave an update on the status of the mobile home repairs. The carpet and vinyl flooring installations are complete. The Board discussed the needed cabinet upgrades and fence repairs.

The Board reviewed and discussed the long-term planning schedule.

NEW BUSINESS:

Update on burials for April and May 2023.

April (total 21): 10 cremations, 2 baby, 9 casket.

May (total 21): 16 cremations, 5 casket.

The Board reviewed, discussed, and accepted the “clean opinion” audit report.

The Board approved Anderberg’s title change from “Acting Superintendent” to “Superintendent”. Motion by Ostini, second by Powers; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

The Board discussed and approved the Superintendent’s pay rate increase to \$75,000 annually. Motion by Ostini, second by Jones; Ayes: Riegel, Jones, Ostini, McIntosh Powers. Motion carried.

The Board reviewed and approved the updated accounting agreement. Motion by Ostini, second by McIntosh; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

Superintendent Anderberg and The Board discussed gopher control on the grounds. The Board approved to purchase a gopher control machine for \$3,000. Motion by Powers, second by McIntosh; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

Superintendent Anderberg reported on the need for replacement backflow. The Board reviewed and approved of the proposal. Motion by Jones, second by Riegel; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

Trustee Reports:

Ostini – discussed Cemetery fertilizing schedule.

McIntosh – None

Riegel – None

Jones – None

Powers- None

Items for next regular Board Meeting agenda- retirement contribution percentage.

Being no further business to come before the Board, the meeting was adjourned at 1:25 p.m. Motion by Powers, second by McIntosh; Ayes: Riegel, Jones, Ostini, McIntosh, Powers. Motion carried.

Board President

Secretary