

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 27th day of April 2022 11:45 AM at the Village Coffee Stop 3734 Constellation Road, Suite J: Vandenberg Village, CA

Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompoccemetery.com.

Trustees Present: McIntosh, Riegel, Starbuck, Ostini, Jones

Trustees Absent:

Others Present: Troup, Powers

The meeting was called to order at 11:45 AM

Public Comment: None

The Board approved of the minutes of the regular meeting held on the 23<sup>rd</sup> day of March 2022. Motion by Ostini, second by McIntosh; Ayes McIntosh, Riegel, Starbuck, Jones, Ostini. Motion carried.

The Board approved of the April 2022 cash receipts– Motion by Jones, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

3409 - RENT

700

**CHARGES FOR SERVICES**

5220 - BURIAL RIGHT	29,505.00
5221- OPENING AND CLOSING FEES	12,235.00
5222 - VAULT/LINER FEE	7,890.00
5223 - HANDLING OF VAULT/LINER	4,430.00
5224 - MARKER SETTING	450.00
5225 - SATURDAY SERVICE	3,765.00
5226 - ENDOWMENT	10,190.00
1510 - SALES TAX	623.10
5739 - OTHER MISC/ SERVICE FEES	<u>170.00</u>
<b>Total CHARGES FOR SERVICES</b>	<b>69,308.10</b>

The Board reviewed, discussed and approved of the warrants of the April meeting 2022. Motion by Jones, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

The Board reviewed, discussed, and approved of the budget. Motion by McIntosh, second by Riegel; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried.

The Board approved the deeds. Motion by Riegel, second by McIntosh; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried

#### UNFINISHED BUSINESS:

Superintendent Powers gave an update on the property east of Cemetery-City property. He reported on the statement of broker value by Karen O'Neil of Kirk & Simas. The district is moving forward with the process.

Superintendent Powers presented two tree topping proposals. The board will review more proposals during the next regular board meeting.

#### NEW BUSINESS:

Superintendent Powers gave update on burials for March 2022.  
24 Burials: 13 Vaults, 2 Liners, 9 Cremations.

The board reviewed and approved accountant contract, effective May 1<sup>st</sup> with a review of accountants contract annually. Motion by McIntosh, second by Jones; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried.

Superintendent Powers discussed a special tree trimming project. He discussed that he will be having the larger trees on the grounds to be trimmed that cannot be reached by the cemetery staff. He would like to have some trimmed before Memorial Day. He will spend up to \$5,000 for the services.

Superintendent Powers reported on the status of his applicators license. He is working on its renewal.

#### Trustee Reports:

Starbuck – Reported on the options of providing an ossuary as another burial option. He discussed an article in The Santa Maria Sun newspaper.

Ostini – Complimented the continued improvements to the cemetery.

McIntosh – None

Riegel – Inquired about the status of part-time help needs of the District. Superintendent Powers reported that he may be hiring an additional part-time staff member.

Jones – None

The next regular meeting will be on held Wednesday, May 25, 2022.

Being no further business to come before the Board, the meeting was adjourned at 1:22 p.m. Motion by Ostini, second by Jones; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried.