

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 23rd day of March 2022 11:45 AM at the Village Coffee Stop 3734 Constellation Road, Suite J: Vandenberg Village, CA
 Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompoccemetery.com.

Trustees Present: McIntosh, Riegel, Starbuck, Ostini, Jones
 Trustees Absent:
 Others Present: Troup, Powers
 Others Absent: Karen O'Neil of Kirk & Simas did not attend as scheduled.
 Superintendent Powers will contact her.

The meeting was called to order at 11:45 AM

Public Comment: None

The Board approved of the minutes of the regular meeting held on the 23rd day of February 2022. Motion by McIntosh, second by Riegel; Ayes McIntosh, Riegel, Starbuck, Jones, Ostini. Motion carried.

The Board approved of the March 2022 cash receipts– Motion by Ostini, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

3409 - RENT

700

CHARGES FOR SERVICES

| | |
|-----------------------------------|------------------|
| 5220 - BURIAL RIGHT | 10,130.00 |
| 5221- OPENING AND CLOSING FEES | 7,225.00 |
| 5222 - VAULT/LINER FEE | 4,520.00 |
| 5223 - HANDLING OF VAULT/LINER | 2,860.00 |
| 5224 - MARKER SETTING | 3,375.00 |
| 5225 - SATURDAY SERVICE | 500.00 |
| 5226 - ENDOWMENT | 2,860.00 |
| 1510 - SALES TAX | 385.17 |
| 5739 - OTHER MISC/ SERVICE FEES | <u>150.00</u> |
| Total CHARGES FOR SERVICES | 32,005.17 |

The Board reviewed, discussed and approved of the warrants of the March meeting 2022. Motion by Jones, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

The Board reviewed, discussed, and approved of the budget. Motion by Ostini, second by Riegel; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried.

The Board approved the deeds. Motion by Ostini, second by McIntosh; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried

UNFINISHED BUSINESS:

The Board discussed the property east of Cemetery-City property.

Superintendent Powers gave an update on backhoe status which has been delivered. He is in the process of donating the old backhoe to Oakhill Cemetery in Ballard.

Superintendent Powers updated the Board on the painting of the office. The project has been completed.

NEW BUSINESS:

Superintendent Powers gave update on burials for February 2022.

19: 6 Vaults, 1 Liner, 12 Cremations.

Superintendent Powers discussed road chip repair. The Board will include the road chip repair on the budget for 2022-2023.

The Board discussed and approved to step B to starting wage step A and move all employees to next step up (if applicable). Motion by McIntosh, second by Jones; Ayes McIntosh, Riegel, Starbuck, Jones, Ostini. Motion carried. The Board then reviewed and discussed employee wages and approved a 4% raise for all employees, they will revisit the cost of living in September. Motion by McIntosh, second by Ostini; Ayes McIntosh, Riegel. Starbuck, Jones, Ostini. Motion carried.

The Board approved the beginning for part time hourly rate to start at \$18.00 per hour. Motion by McIntosh, second by Jones; Ayes McIntosh, Riegel, Starbuck, Jones, Ostini. Motion carried.

Superintendent Powers discussed tree topping needs on the grounds. He will obtain more estimates and will discuss during the next regular meeting. Motion by McIntosh, second by Jones; Ayes McIntosh, Riegel, Starbuck, Jones, Ostini. Motion carried.

Trustee Reports:

Starbuck – None

Ostini – Discussed the weeds on the plots

McIntosh – None

Riegel – Discussed having a nonprofit clean headstones

Jones – None

The next regular meeting will be on held Wednesday, April 27, 2022.

Being no further business to come before the Board, the meeting was adjourned at 1:31 p.m.