

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 23<sup>rd</sup> day of February 2022 11:45 AM at the Village Coffee Stop 3734 Constellation Road, Suite J: Vandenberg Village, CA  
 Meeting posting at Lompoc Cemetery District located at 600 South C Street, Lompoc, CA 93436 and lompoccemetery.com.

Trustees Present: McIntosh, Riegel, Starbuck, Ostini, Jones

Trustees Absent:

Others Present: Troup, Powers, Karen O'Neil

Others Absent:

The meeting was called to order at 11:45 AM

Public Comment: None

Guest Karen O'Neil of Kirk & Simas discussed the property east of cemetery. She recommended the title insurance which requires an appraisal to determine the value of the property. She recommends hiring a broker to determine a broker opinion of value. The Board approved to spend up to \$1,000. Motion by McIntosh, second by Ostini; Ayes McIntosh, Riegel. Starbuck, Jones, Ostini. Motion carried.

The Board approved of the minutes of the regular meeting held on the 26th day of January 2022. Motion by McIntosh, second by Riegel; Ayes McIntosh, Riegel. Starbuck, Jones, Ostini. Motion carried.

The Board approved of the February 2022 cash receipts– Motion by Ostini, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

<b>3409 - RENT</b>	<b>700</b>
<b>CHARGES FOR SERVICES</b>	
5220 - BURIAL RIGHT	13,170.00
5221- OPENING AND CLOSING FEES	4,665.00
5222 - VAULT/LINER FEE	2,875.00
5223 - HANDLING OF VAULT/LINER	1,600.00
5224 - MARKER SETTING	225.00
5225 - SATURDAY SERVICE	1,000.00
5226 - ENDOWMENT	4,350.00
1510 - SALES TAX	234.43
5739 - OTHER MISC SERVICE FEES	150.00
<b>Total CHARGES FOR SERVICES</b>	<b>28,269.43</b>

The Board reviewed, discussed and approved of the warrants of the February meeting 2022. Motion by Ostini, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

The Board reviewed, discussed, and approved of the budget. Motion by Ostini, second by McIntosh; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried.

The Board approved the deeds. Motion by Ostini, second by McIntosh; ayes: Riegel, Starbuck, Ostini, McIntosh, Jones. Motion carried

#### UNFINISHED BUSINESS:

The Board discussed the property east of Cemetery-City property.

The Board and Superintendent Powers discussed and reviewed future projects. The riding mower was purchased and has been delivered.

Superintendent Powers gave an update on backhoe status which should be ready next month.

Superintendent Powers updated the Board on the painting of the office. The project is in progress.

#### NEW BUSINESS:

Superintendent Powers gave update on burials for Jan 2022.

The Board reviewed form 700's and Conflict of Interest.

Superintendent Powers discussed the endowment transfer. He informed the Board that we transferred \$15,000. from Bank of Sierra to endowment with Stifel. Motion by Ostini, second by McIntosh; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

The Board reviewed and accepted the clean opinion annual audit report.

Superintendent Powers discussed road chip repair. The Board reviewed the proposal from Ramsey Construction. The Board will include the road chip repair on the budget for 2022-2023.

Superintendent Powers discussed marker sizing and the Board approved to leave as is. Motion by McIntosh, second by Riegel; Ayes: McIntosh, Riegel, Ostini, Starbuck, Jones. Motion carried.

#### Trustee Reports:

Starbuck – None

Ostini – None

McIntosh – None

Riegel – None

Jones – None

The next regular meeting will be on held March 23, 2022.

Being no further business to come before the Board, the meeting was adjourned at 1:31 p.m.