

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOMPOC CEMETERY DISTRICT HELD ON WEDNESDAY THE 22nd of January, 2020 11:45 AM AT THE COMMUNITY SERVICES DISTRICT, 3734 CONSTELLATION ROAD, VANDENBERG VILLAGE CA

Meeting posting at Lompoc Cemetery District and at the County Building located at Cypress and E Streets, Lompoc, CA 93436

Trustees Present: McIntosh, Starbuck, Webb and Ostini

Trustees Absent:

Others Present: Avila, Powers, Troup

Others Absent:

The meeting was called to order at 11:50 AM

The Board presented to Mr. Joseph D. Avila an appreciation plaque and card in appreciation of his service to the District.

The Board approved of the minutes of the regular meeting held on the 27th day of November, 2019. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

The Board approved of the minutes of the special meeting held on the 4th day of December, 2019. Motion by Webb, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

The Board approved of the cash receipts– January meeting 2020. Motion by Webb, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

3409 - RENT	700.00
-------------	--------

CHARGES FOR SERVICES

5220 - BURIAL RIGHT	1,926.00
5221- OPENING AND CLOSING FEES	4,783.00
5222 - VAULT/LINER FEE	1,765.00
5223 - HANDLING OF VAULT/LINER	921.00
5224- MARKER SETTING	5,250.00
5225- SATURDAY SERVICE	3,200.00
1510- SALES TAX	136.78
5226- ENDOWMENT	720.00

Total CHARGES FOR SERVICES	18,701.78
----------------------------	-----------

The Board reviewed and approved of the warrants of the January 2020 meeting. Motion by Ostini, second by McIntosh; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

The Board reviewed, discussed and approved of the budget. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

The Board reviewed and approved of the deeds. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

Trustee Starbuck updated the Board on the property north/east of cemetery- City property; They discussed the survey. Superintendent Powers reported on his and Trustee McIntosh's meeting with Gromatic Land Surveying, Inc. The Board approved up to \$11,000 for the grant deed description and record of the survey, boundary investigation and LAFCO Deed with the assumption that the City provide the District with assurance that the project will be approved. Motion by Ostini, second by Webb; ayes: Ostini, McIntosh, Starbuck, Webb. Motion carried.

The Board will table the update on the property south/east of the cemetery-Imery's property.

The Board discussed the ground work needed at the Southwest tank area. They will obtain proposals to review during the next regular Board meeting.

Superintendent Powers reported on the status of the niche wall phase 3 which is in process.

Superintendent Powers reported on information on 2019 year end burials: 176 burials; 61 were vaults, 7 were liners, 107 cremations; 3 babies (2 of which were cremations)

Superintendent Powers reported on the reserve fund balances.

Board elections:

McIntosh nominated Starbuck for Chairman. Motion by McIntosh, second by Webb; ayes: McIntosh, Starbuck, Webb. Absent for vote: Ostini. Motion carried.

McIntosh nominated Ostini for Vice Chairman. Motion by McIntosh, second by Webb; ayes: McIntosh, Starbuck, Webb. Absent for vote: Ostini. Motion carried.

Trustee Reports:

Starbuck- Discussed future long-term cemetery needs

Webb- Discussed long term cemetery needs

Ostini- None

McIntosh- Reported on repairing cement markers. He thanked Superintendent Powers and the cemetery staff for their hard work.

Superintendent Powers reported on the required Board training courses and reported on the new hand dryers in the restrooms.

Being no further business to come before the Board, the meeting was adjourned at 2:05 PM. Motion by McIntosh, second by Webb; ayes: McIntosh, Starbuck, Webb. Absent for vote: Ostini. Motion carried.


Clerk


Chairman